### **Retirement Villages**

Form 3



ABN: 86 504 771 740

### **Village Comparison Document**

Retirement Villages Act 1999 (Section 74)

This form is effective from 1 February 2019





Name of Village: Capricorn Adventist Retirement Village

### Important information for the prospective resident

- The Village Comparison Document gives general information about the retirement village
  accommodation, facilities and services, including the general costs of moving into, living in and
  leaving the retirement village. This makes it easier for you to compare retirement villages.
- The Retirement Villages Act 1999 requires a retirement village scheme operator to:
  - provide a copy of the Village Comparison Document to a prospective resident of the retirement village within seven days of receiving a request
  - o include a copy of the Village Comparison Document with any promotional material given to a person, other than through a general distribution (e.g. mail-out)
  - publish the Village Comparison Document on the village's website so that the document, or a link to it appears prominently on each page of the website that contains, or has a link to, marketing material for the village
- You can access a copy of this Village Comparison Document on the village website at www.arplus.org.au.
- All amounts in this document are GST-inclusive, unless stated otherwise where that is permitted by law.

### **Notice for prospective residents**

Before you decide whether to live in a retirement village, you should:

- Seek independent legal advice about the retirement village contract there are different types of contracts, and they can be complex
- Find out the financial commitments involved in particular, you should understand and consider ingoing costs, ongoing fees and charges (which can increase) and how much it will cost you when you leave the village permanently
- Consider any impacts to any pensions, rate subsidies and rebates you currently receive
- Consider what questions to ask the village manager before signing a contract
- Consider whether retirement village living provides the lifestyle that is right for you. Moving into a retirement village is very different to moving into a new house. It involves buying into a village with communal facilities where usually some of the costs of this lifestyle are deferred until you leave the village. These deferred costs when you leave your unit may be significant.
- Seek further information and advice to help with making a decision that is right for you. Some useful contacts are listed at the end of this document, including:
  - Queensland Retirement Village and Park Advice Service (QRVPAS) which provides free information and legal assistance for residents and prospective residents of retirement village. See www.caxton.org.au or phone 07 3214 6333.
  - The Queensland Law Society which can provide a list of lawyers who practice retirement village law. See www.gls.com.au or phone: 1300 367 757.

### More information

- If you decide to move into a retirement village, the operator will provide you with a Prospective Costs Document for your selected unit, a residence contract and other legal documents.
- By law, you must have a copy of the Village Comparison Document, the Prospective Costs
  Document, the village by-laws, your residence contract and all attachments to your residence
  contract for at least 21 days before you and the operator enter into the residence contract. This
  is to give you time to read these documents carefully and seek professional advice about your
  legal and financial interests. You have the right to waive the 21-day period if you get legal
  advice from a Queensland lawyer about your contract.

The information in this Village Comparison Document is correct as at 12<sup>th</sup> August, 2025 and applies to prospective residents.

Some of the information in this document may not apply to existing residence contracts.

Part 1 – Operator and management details					
1.1 Retirement village location	Retirement Village Name: Capricorn Adventist Retirement Village Street Address: 150 Rockhampton Rd				
	Chock radiose. Too recontampen re				
	Suburb: Yeppoon State: QLD Post Code: 4703				
1.2 Owner of the land on which the retirement village	Name of landowner: Australian Conference Association Limited				
scheme is located	Australian Company Number (ACN): 000 003 930				
	Address: 400 Boundary Street				
	Suburb: SPRING HILL State: QLD Post Code: 4004				
1.3 Village operator	Name of entity that operates the retirement village (scheme operator):				
	Seventh-day Adventist Aged Care (South Queensland) Ltd				
	Australian Company Number (ACN): 104 195 922				
	Address: 400 Boundary Street				
	Suburb: SPRING HILL State: QLD Post Code: 4004				
	Date entity became operator: 1 July 1992				
1.4 Village	Name of village management entity and contact details:				
management and onsite availability	Seventh-day Adventist Aged Care (South Queensland) Ltd				
	Australian Company Number (ACN): 104 195 922				
	Phone:07 4939 2801 Email: opsmanager.cap@arplus.org.au				
	An onsite manager (or representative) is available to residents:				
	⊠ Full time				

	Onsite availability includes:		
	Weekdays: 8:30am to 4:00pm Monday to Thursday		
	8:30am to 12 noon Friday		
	Weekends: Contactable by phone in case of an emergency		
1.5 Approved closure plan or transition plan for the retirement	Is there an approved transition plan for the village?  ☐ Yes ☒ No		
village	Is there an approved closure plan for the village?  ☐ Yes ☒ No		
1.6 Statutory Charge over retirement village land.	Tenure in a leasehold or freehold scheme is secured by the registration of your interest on the certificate of title for the property. There is no statutory charge registered over leasehold schemes and freehold schemes.		
	In relation to licence schemes, a statutory charge over the land is normally registered on the certificate of title by the chief executive of the department administering the Act. It there is no statutory charge registered on a licence scheme, which may be the case for some religious, charitable or community purpose organisations, you should check if the security of tenure offered meets your requirements.		
	Is a statutory charge registered on the certificate of title for the retirement village land?  ☐ Yes ☒ No		
Part 2 – Age limits			
2.1 What age limits apply to residents in this village?	Applicants must be 65 years of age or over. However, the village operator reserves the right to decline an application, to change the age criteria and may exercise its sole discretion to accept the application of a person who is less than 65 years of age, whom it considers will not derogate from the conduct of the village as premises where older members of the community or retired persons reside and is an appropriate person to reside in the village.		
ACCOMMODATION, FA	CILITIES AND SERVICES		
Part 3 – Accommodatio	n units: Nature of ownership or tenure		
3.1 Resident ownership or tenure of	Freehold (owner resident)		
the units in the village	☐ Lease (non-owner resident) ☐ Licence (non-owner resident)		
is:	Share in company title entity (non-owner resident)		
	☐ Unit in unit trust (non-owner resident)		
	<ul> <li>☑ Rental (non-owner resident)</li> </ul>		
	Other		

A	Accommodation types				
3.2 Number of units by					
	ccommodation type nd tenure	There are209 units in the village, comprising 209 single story units.			nprising 209
-	Accommodation unit	Freehold	Leasehold	Licence	Other [Rental]
	Independent living units				
	- Studio				
	- One bedroom			24	16
	- Two bedroom			124	8
	- Three bedroom			36	1
	Total number of units			184	25
	ccess and design			into and batus an all a	
l	.3 What disability ccess and design			into and between all a s or stairs) in □ all □ s	
features do the units and the village contain?		(i.e. no external or internal steps or stairs) in □ all □ some units			
		Step-free (hobless) shower in      □ all □ some units			
		$\boxtimes$ Width of doorways allow for wheelchair access in $\square$ all $\boxtimes$ some units			
		⊠ Toilet is accessible in a wheelchair in ⊠ all □ some units			
		☑ Other key features in the units or village that cater for people with			
		disability or assist residents to age in place			
P	art 4 – Parking for resi	dents and visitors	s		
	.1 What car parking I the village is	⊠ All 3 bedroom units with own garage or carport attached or adjacent			
a	vailable for esidents?	to the unit  ⊠ 1 & 2 bedroom units with own garage or carport separate from the			
residents?		unit			
		Some 1 bedroom units with own car park space adjacent to the unit			
		⊠ General car parking for residents in the village			
		⊠ Other parking e.g. caravan or boat			
		Separate area for parking of such items at residents own risk.			
		□ 10 units with no car parking for residents			

	Restrictions on resident's car parking include:	
	<ul> <li>No parking on roads or on common grass areas or blocking walkways/pathways.</li> </ul>	
4.2 Is parking in the village available for visitors?		
Part 5 – Planning and de	evelopment	
5.1 Is construction or development of the village complete?	Year village construction started 1 July 1992  ☐ Fully developed / completed (extension of village in progress)	
5.2 Construction, development applications and development approvals Provide details and timeframe of development or proposed development, including the final number and types of units and any new facilities.	Provide detail of any construction, development or redevelopment relating to the retirement village land, including details of any related development approval or development applications in accordance with the <i>Planning Act 2016</i> • Construction of 39 units in phase 2 (new 2 and 2 bedroom + study units)  • Refurbishment to the onsite aged care facility accommodation to continue in 2025.	
5.3 Redevelopment plan under the Retirement Villages Act 1999	Is there an approved redevelopment plan for the village under the Retirement Villages Act?  Yes No  Short description of the redevelopment plan: Construction of 39 units in phase 2 (new 2 and 2 bedroom + study units)  Declaration date for the redevelopment plan: 2020  The Retirement Villages Act may require a written redevelopment plan for certain types of redevelopment of the village and this is different to a development approval. A redevelopment plan must be approved by the residents of the village (by a special resolution at a residents meeting) or by the Department of Communities, Housing and Digital Economy.  Note: see notice at end of document regarding inspection of the development approval documents.	

Part 6 - Facilities onsite	at the village			
Part 6 – Facilities onsite 6.1 The following facilities are currently available to residents:	<ul> <li>☒ Activities or games room</li> <li>☒ Arts and crafts room</li> <li>☒ Auditorium</li> <li>☒ BBQ area outdoors</li> <li>☒ Billiards room</li> <li>☒ Bowling green [indoor]</li> <li>☒ Business centre (e.g. computers, printers, internet access)</li> <li>☒ Chapel / prayer room/Seventh-day Adventist Church</li> <li>☒ Communal laundries</li> <li>☒ Community room or centre</li> <li>☒ Computer Room</li> <li>☒ Dining room</li> <li>☒ Gardens</li> </ul>	<ul> <li>☐ Medical consultation room</li> <li>☑ Pool Room</li> <li>☐ Restaurant</li> <li>☐ Shop</li> <li>☐ Swimming pool [indoor / outdoor]     [heated / not heated]</li> <li>☑ Separate lounge in community centre</li> <li>☐ Spa [indoor / outdoor]     [heated / not heated</li> <li>☑ Storage area for boats / caravans</li> <li>☐ Tennis court [full/half]</li> <li>☑ Village bus or transport</li> <li>☐ Workshop</li> <li>☑ Men's Shed</li> <li>☑ Croquet Court</li> </ul>		
Details about any facility that is not funded from the General Services Charge paid by residents or if there are any restrictions on access or sharing of facilities (e.g. with an aged care facility).				
NIL				
6.2 Does the village have an onsite, attached, adjacent or co-located residential aged care facility?	Name of residential aged care facility and name of the approved provider:  Name: Adventist Retirement Plus – Capricorn  Provider: Seventh-day Adventist Aged Care (South Queensland) Lt			
retirement village operator		nt Villages Act 1999 (Qld). The antee places in aged care for residents icility, you must be assessed as eligible		

**Note:** Aged care facilities are not covered by the *Retirement Villages Act 1999 (Qld)*. The retirement village operator cannot keep places free or guarantee places in aged care for residents of the retirement village. To enter a residential aged care facility, you must be assessed as eligible by an Aged Care Assessment Team (ACAT) in accordance with the *Aged Care Act 1997 (Cwth)*. Exit fees may apply when you move from your retirement village unit to other accommodation and may involve entering a new contract.

Part 7 – Services			
7.1 What services are provided to all village residents (funded from the General Services Charge fund paid by residents)?	<ul> <li>Management and Administration</li> <li>Grounds mowing</li> <li>Day-to-day maintenance</li> <li>Rates</li> <li>Other services as detailed each year in the operating budget for the scheme</li> </ul>		
7.2 Are optional personal services provided or made available to residents on a user-pays basis?	<ul><li>✓ Yes ☐ No</li><li>Supported Living – Home Care Services if eligible</li></ul>		
7.3 Does the retirement village operator provide government funded home care services under the Aged Care Act 1997 (Cwth)?	<ul> <li>✓ Yes, the operator is an Approved Provider of home care under the Aged Care Act 1997 (Registered Accredited Care Supplier – RACS ID number 17958)</li> <li>✓ Yes, home care is provided in association with an Approved Provider: Adventist Retirement Plus – Capricorn</li> </ul>		
Home Support Program s an aged care assessment services are not covered l Residents can choose to	Note: Some residents may be eligible to receive a Home Care Package, or a Commonwealth Home Support Program subsidised by the Commonwealth Government if assessed as eligible by an aged care assessment team (ACAT) under the <i>Aged Care Act 1997 (Cwth)</i> . These home care services are not covered by the <i>Retirement Villages Act 1999</i> (Qld).  Residents can choose their own approved Home Care Provider and are not obliged to use the retirement village provider, if one is offered.		
Part 8 – Security and em	nergency systems		
8.1 Does the village have a security system?	☐ Yes ⊠ No		
8.2 Does the village have an emergency help system?	☐ Yes - all residents ☐ Optional ☐ No		
If yes or optional:  • the emergency help system details are:	3 <sup>rd</sup> party emergency Help Call System available on a user pay and can be arranged via administration. 24 hour service, 7 days per week.		
8.3 Does the village have equipment that provides for the safety or medical emergency of residents?	☐ Yes ⊠ No		

### **COSTS AND FINANCIAL MANAGEMENT**

### Part 9 – Ingoing contribution - entry costs to live in the village

An ingoing contribution is the amount a prospective resident must pay under a residence contract to secure a right to reside in the retirement village. The ingoing contribution is also referred to as the sale price or purchase price. It does not include ongoing charges such as rent or other recurring fees.

9.1 What is the
estimated ingoing
contribution (sale
price) range for all
types of units in the
village

Accommodation Unit	Range of ingoing contribution
Independent living units	
- Studio	N/A
- One bedroom	\$250,000 to \$300,000
- Two bedrooms	\$400,000 to \$460,000
- Three bedrooms	\$460,000 to \$480,000
Stage 1 – New Development	
- Two Bedrooms	\$460,000 to \$500,000
- Three Bedrooms	\$500,000 to \$560,000
Full range of ingoing contributions for all unit types	\$250,000 to \$560,000

# 9.2 Are there different financial options available for paying the ingoing contribution and exit fee or other fees and charges under a residence contract?

Yes	oxtimes No			

## 9.3 What other entry costs do residents need to pay?

- ☑ Other costs: Scheme operators legal fees currently set at \$1,595.00

### Part 10 – Ongoing Costs - costs while living in the retirement village

**General Services Charge:** Residents pay this charge for the general services supplied or made available to residents in the village, which may include management and administration, gardening and general maintenance and other services or facilities for recreation and entertainment described at 7.1.

**Maintenance Reserve Fund contribution:** Residents pay this charge for maintaining and repairing (but not replacing) the village's capital items e.g. communal facilities, swimming pool. This fund may or may not cover maintaining or repairing items in your unit, depending on the terms of your residence contract.

The budgets for the General Services Charges Fund and the Maintenance Reserve Fund are set each financial year and these amounts can increase each year. The amount to be held in the Maintenance Reserve Fund is determined by the operator using a quantity surveyor's report.

Note: The following ongoing costs are all stated as weekly amounts to help you compare the costs of different villages. However, the billing period for these amounts may not be weekly.

### 10.1 Current weekly rates of General Services Charge and Maintenance Reserve Fund contribution

Type of Unit	General Services Charge (Monthly)	Maintenance Reserve Fund contribution (Monthly)
Independent Living Units		
- One bedroom	\$502.00	\$104.00
- Two bedrooms	\$542.00	\$104.00
- Three bedrooms	\$548.00	\$104.00
- Two Bedrooms + Study	\$548.00	\$104.00

Last three years of General Services Charge and Maintenance Reserve Fund contribution

Financial year	General Services Charge (range) (weekly)	Overall % change from previous year	Maintenance Reserve Fund contribution (range)	Overall % change from previous year
2025-2026	\$125.50 to \$137.00	9.1%	(weekly) \$26.00	(+ <i>or -</i> ) 16.68%
2024-2025	\$115.00 to \$125.50	20.15%	\$22.25	0%
2023/2024	\$95.75 to \$104.50	7.4%	\$22.25	26%

10.2 What costs relating to the units are not covered by the General Services Charge? (residents will need to pay these costs separately)	<ul><li>☑ Contents insurance</li><li>☑ Electricity</li><li>☑ Gas</li></ul>	<ul><li>☑ Telephone</li><li>☑ Internet</li><li>☑ Pay TV</li></ul>
10.3 What other ongoing or occasional costs for repair, maintenance and replacement of items in, on or attached to the units are residents responsible for and pay for while residing in the unit?	<ul> <li>None</li> <li>Additional information:</li> <li>Variations to the unit is a cost to the resident (Preapproval of a variation is for management discretion)</li> </ul>	
10.4 Does the operator offer a maintenance service or help residents arrange repairs and		

### maintenance for their unit?

Where necessary, external contractors are engaged for more specialised work such as electrical and plumbing.

None of the above are an extra cost to the resident.

### Part 11 - Exit fees - when you leave the village

A resident may have to pay an exit fee to the operator when they leave their unit or when the right to reside in their unit is sold. This is also referred to as a 'deferred management fee' (DMF).

## 11.1 Do residents pay an exit fee when they permanently leave their unit?

☑ Yes – all new residents pay an exit fee but the way this is worked out may vary depending on each resident's residence contract

Time period from date of occupation of unit to the date the resident ceases to reside in the unit.	Exit fee calculation based on	
1 year or less	12% of your ingoing contribution (calculated on a daily basis)	
2 years or less but more than 1 year	Year 1: 12%	
,	Year 2: 8% (calculated on a daily basis)	
	Based on your ingoing contribution	
3 years or less but more than 2 years	Years 1 – 2: 20%	
	Year 3: 4% (calculated on a daily basis)	
	Based on your ingoing contribution	
4 years or less but more than 3 years	Years 1 – 3: 24%	
	Year 4: 3% (calculated on a daily basis)	
	Based on your ingoing contribution	
5 years or less but more than 4 years	Years 1 – 4: 27%	
	Year 5: 2% (calculated on a daily basis)	
	Based on your ingoing contribution	
6 years or less but more than 5 years	Years 1 - 5: 29%	
	Year 6: 1% (calculated on a daily basis)	
	an 6 years Maximum of 30%	

out on a daily basis.

The maximum (or capped) exit fee is 30% of the ingoing contribution after 6 years of residence.

The minimum exit fee is 12% of your ingoing contribution calculated on a daily basis.

## 11.2 What other exit costs do residents need to pay or contribute to?

□ Legal costs

### Part 12 - Reinstatement and renovation of the unit

# 12.1 Is the resident responsible for reinstatement of the unit when they leave the unit?

⊠ Yes

Reinstatement work means replacements or repairs that are reasonably necessary to return the unit to the same condition it was in when the resident started occupation, apart from:

- fair wear and tear; and
- renovations and other changes to the condition of the unit carried out with agreement of the resident and operator.

Fair wear and tear include a reasonable amount of wear and tear associated with the use of items commonly used in a retirement village. However, a resident is responsible for the cost of replacing a capital item of the retirement village if the resident deliberately damages the item or causes accelerated wear.

Entry and exit inspections and reports are undertaken by the operator and resident to assess the condition of the unit.

# 12.2 Is the resident responsible for renovation of the unit when they leave the unit?

⊠ No

Renovation means replacements or repairs other than reinstatement work.

By law, the operator is responsible for the cost of any renovation work on a former resident's unit, unless the residence contract provides for the resident to share in the capital gain on the sale of the resident's interest in the unit. Renovation costs are shared between the former resident and operator in the same proportion as any capital gain is to be shared under the residence contract.

### Part 13- Capital gain or losses

13.1 When the resident's interest or right to reside in the unit is sold, does the resident share in the capital *gain* or capital

⊠ No

loss on the resale of their unit?	

### Part 14 - Exit entitlement or buyback of freehold units

An exit entitlement is the amount the operator may be required to pay the former resident under a residence contract after the right to reside is terminated and the former resident has left the unit.

## 14.1 How is the exit entitlement which the operator will pay the resident worked out?

Ingoing contribution

Less exit fee

Less any outstanding charges

Less charges for above wear and tear

Less scheme operators' legal fees

### 14.2 When is the exit entitlement payable?

By law, the operator must pay the exit entitlement to a former resident on or before the **earliest** of the following days:

- the day stated in the residence contract
- 14 days after the settlement of the sale of the right to reside in the unit to the next resident or the operator
- 18 months after the termination date of the resident's right to reside under the residence contract, even if the unit has not been resold, unless the operator has been granted an extension for payment by the Queensland Civil and Administrative Tribunal (QCAT).

In addition, an operator is entitled to see probate or letters of administration before paying the exit entitlement of a former resident who has died.

### 14.3 What is the turnover of units for sale in the village?

23 accommodation units were vacant as at the end of the financial year 2023-24.

20 accommodation units were resold during the last financial year 2023-24.

8 months was the average length of time to sell a unit over the last three financial years. (This varies considering refurbishment lead time).

### Part 15 – Financial management of the village

# 15.1 What is the financial status for the funds that the operator is required to maintain under the

General Services Charges Fund for the last 3 years			
Financial Year	Deficit/ Surplus	Balance	Change from previous year
2023-2024	\$-178,441	\$-241,283	173,581

Retirement Villages Act 1999?	2022-2023	\$-4860	\$-62,842	56,589
	2021/2022	\$-61,449	\$-57,982	24,275
	2020/2021	\$(85,724)	\$ 3,467	103,645
			es Charges Fund for last er if no full financial year	\$(178,441)
			leserve Fund for last er if no full financial year	\$398,636
		•	ement Fund for the last er if no full financial year	\$914,212
		of a resident in Replacement F	going contribution applied tund.	to   1%
	contribution,	as determined	ntage of a resident's ingoin I by a quantity surveyor's cement Fund. This fund is	g

### Part 16 - Insurance

The village operator must take out general insurance, to full replacement value, for the retirement village, including for:

used for replacing the village's capital items.

- communal facilities; and
- the accommodation units, other than accommodation units owned by residents.

Residents contribute towards the cost of this insurance as part of the General Services Charge.

# 16.1 Is the resident responsible for arranging any insurance cover? If yes, the resident is responsible for these insurance policies:

If yes, the resident is responsible for these insurance policies:

- Your property in The Unit
- For public liability claims brought as a result of any incident occurring in The Unit; and
- For workers compensation claims brought by any employee or contractor that you engage to carry out work or approved service in The Unit

### Part 17 - Living in the village

### Trial or settling in period in the village

17.1 Does the village offer prospective residents a trial period or a settling in period in the village?

⊠ No

### Pets

### 17.2 Are residents allowed to keep pets?

 $\boxtimes$  No

### **Visitors**

# 17.3 Are there restrictions on visitors staying with residents or visiting?

⊠ Yes

You must register all guests who stay overnight or longer at The Unit; at the administration office of the Village. With our prior approval you may:

If yes: specify any restrictions or conditions on visitors (e.g. length of stay, arrange with manager)

- a) Have guests stay in The Unit for three or more consecutive nights up to a maximum of 14 consecutive nights;
- b) Allow a visitor to use The Unit if you are not staying there at the same time;
- c) Have more that for (4) guests stay overnight in The Unit on any one night. However, you may not have a Visitor live in The Unit or use The Unit for longer than 30 days in any 12 month period without consent which we may give or deny in our absolute discretion.

If we consent to a Visitor staying in The Unit for any period of time then we can revoke that consent at any time in our absolute discretion.

### Village by-laws and village rules

### 17.4 Does the village have village by-laws?

By law, residents may, by special resolution at a residents meeting and with the agreement of the operator, make, change or revoke by-laws for the village.

Note: See notice at end of document regarding inspection of village by-laws

### 17.5 Does the operator have other rules for the village.

If yes: Rules may be made available on request.

### Resident input

# 17.6 Does the village have a residents committee established under the *Retirement Villages Act* 1999?

By law, residents are entitled to elect and form a residents committee to deal with the operator on behalf of residents about the day-to-day running of the village and any complaints or proposals raised by residents.

You may like to ask the village manager about an opportunity to talk with members of the resident committee about living in this village.

### Part 18 - Accreditation

18.1 Is the village voluntarily accredited through an industrybased accreditation scheme?	⊠ No, village is not accredited.			
<b>Note:</b> Retirement village accreditation schemes are industry-based schemes. The <i>Retirement Villages Act 1999</i> does not establish an accreditation scheme or standards for retirement villages.				
Part 19 – Waiting list				
<ul> <li>19.1 Does the village maintain a waiting list for entry?</li> <li>If yes,</li> <li>what is the fee to join the waiting list?</li> </ul>	<ul><li>✓ Yes</li><li>✓ No fee</li></ul>			
Access to documents				
The following operational documents are held by the retirement village scheme operator and a prospective resident or resident may make a written request to the operator to inspect or take a copy of these documents free of charge. The operator must comply with the request by the date stated by the prospective resident or resident (which must be at least seven days after the request is given).				
<ul> <li>□ Certificate of registration for the retirement village scheme</li> <li>□ Certificate of title or current title search for the retirement village land</li> <li>□ Village site plan</li> <li>□ Plans showing the location, floor plan or dimensions of accommodation units in the village</li> <li>□ Plans of any units or facilities under construction</li> <li>□ Development or planning approvals for any further development of the village</li> <li>□ An approved redevelopment plan for the village under the <i>Retirement Villages Act</i></li> <li>□ An approved closure plan for the village</li> <li>□ The annual financial statements and report presented to the previous annual meeting of the retirement village</li> <li>□ Statements of the balance of the capital replacement fund, or maintenance reserve fund or general services charges fund (or income and expenditure for general services) at the end of the previous three financial years of the retirement village</li> <li>□ Statements of the balance of any Body Corporate administrative fund or sinking fund at the end of the previous three years of the retirement village</li> <li>□ Examples of contracts that residents may have to enter into</li> <li>□ Village dispute resolution process</li> <li>□ Village insurance policies and certificates of currency</li> <li>□ A current public information document (PID) continued in effect under section 237I of the Act (this applies to existing residence contracts)</li> </ul>				
An example request form containing all the necessary information you must include in your request is available on the Department of Communities, Housing and Digital Economy website.				

#### **Further Information**

If you would like more information, contact the Department of Communities, Housing and Digital Economy on 13 QGOV (13 74 68) or visit our website at <a href="https://www.chde.qld.gov.au">www.chde.qld.gov.au</a>

#### **General Information**

General information and fact sheets on retirement villages: <a href="www.qld.gov.au/retirementvillages">www.qld.gov.au/retirementvillages</a>
For more information on retirement villages and other seniors living options: <a href="www.qld.gov.au/seniorsliving">www.qld.gov.au/seniorsliving</a>

### Regulatory Services, Department of Communities, Housing and Digital Economy

Regulatory Services administers the *Retirement Villages Act 1999*. This includes investigating complaints and alleged breaches of the Act.

Department of Communities, Housing and Digital Economy

GPO Box 690, Brisbane, QLD 4001

Phone: 07 3013 2666

Email: regulatoryservices@chde.qld.gov.au

Website: www.chde.qld.gov.au/regulatoryservices

### Queensland Retirement Village and Park Advice Service (QRVPAS)

Specialist service providing free information and legal assistance for residents and prospective residents of retirement villages and manufactured home parks in Queensland.

Caxton Legal Centre Inc.

1 Manning Street, South Brisbane, QLD 4101

Phone: 07 3214 6333

Email: caxton@caxton.org.au

Website: caxton.org.au

### **Department of Human Services (Australian Government)**

Information on planning for retirement and how moving into a retirement village can affect your pension

Phone: 132 300

Website: www.humanservices.gov.au/individuals/subjects/age-pension-and-planning-your-

retirement

### Seniors Legal and Support Service

These centres provide free legal and support services for seniors concerned about elder abuse, mistreatment or financial exploitation.

Caxton Legal Centre Inc.

1 Manning Street, South Brisbane, QLD 4101

Phone: 07 3214 6333

Email: caxton@caxton.org.au

Website: caxton.org.au

### **Queensland Law Society**

Find a solicitor Law Society House

179 Ann Street, Brisbane, QLD 4000

Phone: 1300 367 757 Email: <u>info@qls.com.au</u> Website: <u>www.qls.com.au</u>

### Queensland Civil and Administrative Tribunal (QCAT)

This independent decision-making body helps resolve disputes and reviews administrative decisions.

GPO Box 1639, Brisbane, QLD 4001

Phone: 1300 753 228

Email: enquiries@qcat.qld.gov.au Website: <a href="https://www.qcat.qld.gov.au">www.qcat.qld.gov.au</a>

### **Department of Justice and Attorney-General**

Dispute Resolution Centres provide a free, confidential and impartial mediation service to the

community.

Phone: 07 3006 2518 Toll free: 1800 017 288

Website: www.justice.qld.gov.au

### **Livable Housing Australia (LHA)**

The Livable Housing Guidelines and standards have been developed by industry and the community to provide assurance that a home is easier to access, navigate and live in, as well as more cost effective to adapt when life's circumstances change.

Website: www.livablehousingaustralia.org.au/